

## Call for expressions of Interest

### **Contract awards for fee-based services in compliance with § 9 UVgO (direct awards): audio features production for a project on local and international feminist climate justice activism.**

Rosa Luxemburg Stiftung (RLS), along with LIFE and GenderCC-Women for Climate Justice (hereinafter called “contractors”) invite expressions of interest from qualified individuals or agencies in the field of audio recording and podcast production to express their interest in developing and launching an audio feature series related to feminist climate justice.

The contractors intend to award one contract for fee-based services (in compliance with § 9 UvgO) to support the project in delivering the products defined under section 2.

#### **1. The project in brief**

The “[Not without us! - Climate Justice and Gender Justice in International Climate Politics](#)” project was initiated in 2017 by [LIFE e.V.](#) and [GenderCC-Women for Climate Justice](#), two feminist NGOs working with climate justice topics based in Germany. The objective of the project is to strengthen knowledge and integration of gender justice in local and international climate action and politics. It aims to disseminate the recognition of gender equality as a fundamental principle of international climate policy and climate justice, within the climate justice movement and in the international climate policy discourse.

Activists and gender experts from environmental and women’s collectives, primarily from the Global South, are supported in their efforts to connect local struggles for climate and gender justice with the international climate process – the UNFCCC. The “Not without us!” project team consists of eight participants from South Africa, Ecuador, Indonesia, Germany, Brazil and India. The project is co-implemented by the eight participants and supported by the [Rosa Luxemburg Stiftung](#). The Rosa-Luxemburg-Stiftung is an internationally operating non-profit organisation for civic education affiliated with Germany’s Left Party.

In 2020, **we are looking for a qualified individual or agencies, affiliated with feminist thinking** to contribute to reaching the project’s goals through the production of an audio feature series.

#### **2. About this call and the products/services required / tentative schedule**

Since 2017, the project team has been developing advocacy materials on the importance of including local perspectives of feminist climate activists in international policy-making processes. These materials were mainly used during the in-person meetings of the team and the annual climate conferences. The focus of the project in 2020 is to extend the advocacy work and to develop and produce an audio feature series. The series should include 3 episodes/miniseries featuring feminist climate justice activists from around the world and their stories. It will be a joint product by our international team and will be developed and implemented in cooperation, through virtual means.

We are asking for the following services:

- Production of the audio features in close collaboration with the project team coordinators (2 people). This includes supporting the script preparation and advising the coordinators with the technical implementation.
- Advice the coordinators with the digital hosting space (the contractors will be in charge of the hosting and the dissemination).
- Edition of the three episodes, including sound design, in collaboration with the coordinators.

At least one review and feedback loop is required with the coordinators for each episode. The tasks should take place from October to December 2020 (exact timeline to be developed once the contract is signed). The final products defined in this section must be delivered by mid-December (exact date to be defined).

The coordinators will:

- develop the content, draft the script, make the interviews and record themselves.

All episodes should meet the following criteria:

- have approximately 45 minutes in length.
- 2 in English language and preferably one in Spanish language.

### **3. Expected qualifications of the service provider**

The contractors invite qualified vendors, preferably with a feminist and socio-ecological background, to submit an expression of interest for the work described here. Desired qualifications include:

- Demonstrated expertise in the production of audio features/podcasts.
- Fluency in spoken and written English (as the work will be conducted and produced in English).
- Willingness to work closely with the responsible contractors and the coordinators
- Ideally, experience with dealing with content about feminist and/or environmental issues and with international teams.

### **4. To submit your expression of interest**

Please address your expression of interest to Isadora Cardoso (i.cardoso@gendercc.net), Nanna Birk (birk@life-online.de) and Katja Voigt (katja.voigt@rosalux.org), by Tuesday September 15th, 2020, including:

- A proven track record on the production of podcast/audio features and with a focus on climate or feminist contents e.g. links to related work/podcasts/audio features already done.
- A price sheet (Annex 1), including binding information on fees and estimated amount of working days.
- If applicants are subject to value-added tax (VAT), this information must be included in the application. VAT is paid in addition to the fee. If we do not receive any such information, the fee is the gross amount.

**In case of a tie situation, the contractors will ask the interested applicants for further documents or a virtual interview to be able to make a final decision, based on the criteria specified below.**

**Expressions of interest will only be reviewed if completely submitted in English, within the deadline and including all stated required documents. Please submit the required documents in one document, in pdf format. The receipt of applications will not be confirmed.**

### **5. Payment**

50% of the agreed fee will be paid after the conclusion of the first set of products in mid-November 2020. The other 50% will be paid upon satisfactory completion of the final products by December 2020.

### **6. Awarding and contracting process / timeframe**

Submission of interest: 15.9.2020, 23:59 CET

Communication of decision: 21.09.2020

Contract period: 01.10. - 31.12.2020.

### **7. Review summary**

The following points are defined as evaluation criteria for the selection of the most economical offer:

<b>Review criteria</b>	<b>Weight</b>
1 Price (Inclusive price for all basic services/products according to terms of reference)	50%
2 Experience with producing podcast / audio features	40%
3 Experience working with activists from around the globe and familiarity with the topics of the project	10%

